

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
24 May 2018  
BOARD MEETING**

Presiding: Carlton Christensen, Chair

Time: 12:30 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Carlton Christensen, Chair 2018 (Arrived at 12:32 p.m.)  
Dr. Dagmar Vitek, Vice-Chair  
La Vone Liddle  
Karen Okabe  
Maureen M. Wilson

Others Present: Ary Faraji, Ph.D., Executive Director  
Gregory White, Ph.D., Assistant Director  
Aleta Fairbanks, CFO  
Andrew Dewsnup, GIS/IT Specialist (In attendance 1:20–1:58 p.m., #12-13)  
Brad Sorensen, Urban Supervisor (In attendance 1:20–1:58 p.m., #12-13)

**1. Roll Call:**

Trustee Vitek called the meeting to order at 12:31 p.m.; Assistant Director White confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

**2. Public Comment:**

There were no public comments.

**3. Approval of the 19 April 2018 Minutes of the April Monthly Board Meeting:**

The minutes of the April Board Meeting had been reviewed previously by the Board Members, and any necessary corrections had been made. Trustee Okabe made a

motion to approve the 19 April 2018 Monthly Board Meeting Minutes. The motion carried unanimously after being seconded by Trustee Liddle.

**4. Presentation of the April 2018 Financial Statements and Approval of Bills for Payment:**

Trustee Christensen took over conducting the meeting at this point. The Board Members had received a copy of the financials prior to the Board Meeting. CFO Fairbanks reviewed the account balances, revenue, and expenses of the General Fund, Capital Projects Fund, and the Local Building Authority. The reconciled bank statement, balance sheets, and credit card receipts for each credit card statement with a balance over \$1,000 were simultaneously circulated for the Board to examine. Trustee Liddle made a motion to approve April's bills for payment and the April 2018 Financial Statements; Trustee Okabe seconded the motion, and it passed unanimously.

**5. Construction Updates (Building Permit, Utilities, Internet Services):**

The public utilities permit was received just in time before Big D had to pave the road on 2200 West. There were several complications preventing the building permit from being finalized, and we were in danger of having Hogan Construction put our superintendent on another job. The Construction Control Corporation employees have been bulldogs in looking after our best interests; and, thanks to them, Design West made an in-person visit to the Salt Lake City Permitting Offices and we finally received the building permit earlier this week. We had anticipated beginning construction the first part of April, but it is now the end of May. This delay in construction may cause additional costs to be incurred down the line, such as general provisions and heating the masonry.

We are looking into the possibility of being able to purchase building materials without paying sales tax. We have turned this matter over to our Attorney, Mark Anderson, and we are also in communication with the State Tax Commission.

There are currently no internet services at our new location. Comcast and Verizon had no interest in providing bids, and Century Link indicated that it would take about \$71,000 plus a set-up fee to bring internet services to our property. We are delighted that First Digital Telecom provided a bid of \$500 per month for services, which will equate to approximately \$18,000 for a three-year contract. The \$18,000 will cover about one-fourth of the cost, and First Digital Telecom is willing to shoulder the additional cost/liability under the hopes that other developments in the area will be enticed by their excellent pricing and availability. Fortunately, their service doubles the speed we have at our current location, and we have agreed to pay the \$18,000 up front.

**6. Stakeholder and Public Outreach Discussion:**

The District has a great story to tell; when our new facility begins operations, it may be wise to seek assistance from professionals to help us provide a critical view of how we present the District from a public relations standpoint and to help us orchestrate our grand opening. The cost will be proportional to the scope of assistance. Having a positive community presence will be beneficial. Construction Control Corporation suggested the names of two firms and has also agreed to help. We will do some research in order to get an idea concerning the cost; if it looks favorable, we can issue an RFP defining the scope.

**7. Annexation Updates (Emigration Metro Township):**

Councilman Gary Bowen called to officially inform the District that the Emigration Metro Township has decided to contract with a private company for mosquito control rather than being annexed into SLCMAD. Executive Director Faraji thanked Mr. Bowen for his time and input and informed him that we are only a phone call away should they ever require our assistance with mosquito control.

**8. Discussion and Approval for District CFO to serve as Notary Public:**

The District has had multiple needs for a notary public recently. After a short discussion, Trustee Wilson made a motion to approve CFO Fairbanks becoming a notary public. The motion was seconded by Trustee Vitek and carried unanimously.

**9. Discussion and Approval for Adoption of a Public Entity Resolution for the District Executive Director and Assistant Director to Serve as Authorized Account Users for the Utah Public Treasurer's Investment Fund Account (5-24-18):**

The Utah Office of the State Treasurer is requiring all organizations participating in the Utah Public Treasurers' Investment Fund (PTIF) to adopt and notarize a resolution authorizing at least two individuals to make changes to their PTIF accounts. The resolution will allow all authorized persons to create accounts, delete accounts, and transfer money. The resolution authorizing Executive Director Faraji and Assistant Director White to make changes to the District's PTIF account passed unanimously through a motion made by Trustee Liddle and seconded by Trustee Wilson.

**10. Discussion and Approval for Purchase of New Computer for District GIS Specialist:**

Replacement of the GIS computer has customarily been necessary every three to five years. Aligning with this rotation schedule, GIS/IT Specialist Dewsnup has requested

a new computer that has sufficient capacity to run the updated GIS software. Trustee Okabe made a motion to approve the purchase of a new computer for the GIS/IT Specialist. Once the motion was seconded by Trustee Vitek, the motion unanimously passed.

**11. Discussion and Approval for District Executive Director to Serve on the Cayman Islands Mosquito Control Unit Eradication Advisory Board:**

Due to his experience with the invasive *Aedes* mosquitoes, Executive Director Faraji has been approached about serving on the Cayman Islands Mosquito Control Unit Eradication Advisory Board. *Aedes aegypti* has been a recurring problem on the island, so a group of knowledgeable scientists is being organized to focus on the eradication of this pest in that location. The assignment will most likely entail an initial trip to the Cayman Islands in order to assess the situation and then quarterly meetings and/or phone conferences plus research on how best to reduce the *Aedes aegypti* presence. The Cayman Islands Mosquito Control Unit will be covering Executive Director Faraji's travel expenses; the District will more than likely only be required to cover his time. Trustee Liddle made a motion to allow Executive Director Faraji to serve on the Cayman Islands Mosquito Control Unit Eradication Advisory Board. Trustee Okabe seconded the motion, and it carried with a unanimous vote.

**12. Report on Attended and Reminder / Approval of Upcoming Training / Meetings:**

- **UGIC, 7-9 May 2018, Vernal, UT**

IT/GIS Specialist Dewsnap provided a brief report on the Utah Geographic Information Council's annual conference that he attended in Vernal, Utah. He attended the preconference 2-day course on drone operation regulations and received information that will help him pass the required testing. It was basically a semester course compressed into two days. IT/GIS Specialist Dewsnap is planning to pass the test and then assist Urban Field Supervisor Sorenson in operating the District's drones.

- **AMCA Washington Days, 14-16 May 2018, Washington, D.C.**

Executive Director Faraji, CFO Fairbanks, Trustee Liddle, and Trustee Christensen attended the AMCA Washington Days meetings. This year, it was felt that the meetings with our Utah representatives were very productive, for the legislative personnel were much more receptive than in previous years. Weber MAD's Manager, Ryan Arkoudas, has already emailed a response to questions that arose during Senator Lee's meeting, and Magna MAD's Manager, Ryan Lusty, will send follow-up/thank-you letters to all of the other political offices.

Trustee Christensen wondered if Senator Hatch has the clout to obtain some grant money that could assist with the lab in the District's new facility. Executive Director Faraji was able to stay an additional day and meet with the Deputy Director at the EPA. He was interested in our public relations, and he offered to advertise and to send out social media information on Mosquito Control Week in June. In the future, we should allow an extra day or two to set up meetings with the EPA, Fish & Game, and other parties that may have influence on mosquito-related issues.

### **13. Executive Director's Report:**

Prior to this meeting, the Board received a copy of the Executive Director's Report containing the regular monthly data. The Board was also updated on several other issues: 1) The audit is currently underway; someone will be presenting the audit at the 21 June 2018 board meeting. 2) About three years ago, the employees provided urine samples to test for the presence of pyrethroids. The good news is that many of our levels were below the level of detection, and all of our results were well below the national average. 3) We were pleased with the number of applications that were submitted for the Biologist and Safety/Education/Public Information Specialist. The applicants on the short list were interviewed, and we believe that the two persons we have hired will do an exceptional job. The Biologist is a very capable individual who had previously worked several summers with us. She was Central Life Science's AMCA scholarship recipient this year, and she presented a poster at the AMCA meetings in March on our behalf. The Education Specialist has been working in Utah as an educator for three years. His interview was impressive, and he is charismatic and expresses himself well extemporaneously. 4) Assistant Director White provided a brief update on the traps and surveillance results. The trap numbers are just beginning to increase; we will begin the disease surveillance in the coming weeks. 5) We have had problems obtaining our trucks this year, but we have finally taken delivery on all of our trucks and ATVs.

Urban Field Supervisor Sorensen gave the Board of Directors an update concerning drone certification and authorization. He is certified to fly pesticides. Back in October of last year, he approached the FAA about obtaining exemptions, but they have been slow to respond. Some of the requirements are nonsensical, such as requiring a seat belt for each of the non-existing drone occupants. The FAA will also conduct a site inspection and test Urban Field Supervisor Sorensen with aircraft-law questions. It is their job to ascertain if he is qualified to safely operate the drones. Also, airport authorizations require an on-the-spot instant authorization. The operator will submit a request for authorization to fly; if certified, the tower will be notified that he is flying a drone. The tower will then give feedback that the certification is authorized, or the tower will indicate if modifications are required prior to approval. (GIS/IT Specialist Dewsnup and Urban Field Supervisor Sorensen left the meeting at 1:58 p.m.)

Trustees Vitek, Liddle, and Okabe have submitted their applications to the Salt Lake City Council, but Executive Director Faraji has not received an update concerning any new board member appointments yet.

**14. Probable Agenda Items for 21 June 2018 Monthly Board Meeting, 4:00 p.m.:**

- Construction Updates
- 2018 Budget Amendments, 2018 Certified Tax Rate, 2019 Proposed Budget
- Audit Presentation and Approval
- Executive Director's Report

**15. Adjournment:**

Trustee Liddle made a motion to adjourn the meeting at 2:02 p.m. A boxed dinner will be available before the 21 June 2018 regular monthly board meeting, which will begin at 4:00 p.m. This meeting will be adjourned at 6:00 p.m. in order to conduct the Public Hearing, and then it will resume after the Public Hearing.

  
Ary Faraji, Executive Director

21 JUN 18  
Date

  
Carlton Christensen, Chair

6/21/18  
Date